



# CITY OF HOUSTON

## Job Posting

Applications accepted from:

ALL INTERESTED PERSONS

Job Classification

Nurse Practitioner

Posting Number

PN# 109640

Department

Health & Human Services Department

Division

Neighborhood Services

Section

Family Health Services

Reporting Location

Northside Health Center – 8523 Arkansas

Workdays & Hours

M – F, 8 a.m. – 5 p.m.\*

\*Subject to change

### **DESCRIPTION OF DUTIES**

Provides preventive medical care and treatment to patients in facilities, such as clinics and health centers, under written standing orders from a physician.

### **CORE FUNCTIONS**

- Assesses public health patient's physical health status; performs prescribed physical examinations and preventive health treatments.
- Requests, interprets and evaluates diagnostic tests to identify and assess patient's clinical problems and health care needs. Identifies patient's health status deviations; consults with and/or refers patients to physicians and appropriate health care professionals.
- Interviews patients and records their health and social histories. Monitors patient records for inclusion of appropriate findings and recommendations.
- Interprets health assessment information to formulate and implement health care plans according to established policies. Coordinates and administers prescribed medications and therapeutic agents.
- Participates in a patient care team in a clinic setting along with social workers, nutritionists, and personnel from other disciplines. Assists the nursing staff with teaching demonstrations; interprets proposed patient instructions.
- Maintains professional licensure and keeps up-to-date with recent medical developments. Participates in quality improvement activities.

### **WORKING CONDITIONS**

The position is physically comfortable; the individual has discretion about walking, standing, etc.

### **MINIMUM EDUCATIONAL REQUIREMENTS**

Requires a Master's degree in advanced practice nursing (or completion of an advanced educational program of study appropriate for practice in an advance nursing specialty) recognized by the Board of Nursing Examiner.

### **MINIMUM EXPERIENCE REQUIREMENTS**

One year of experience as a Registered Nurse is required.

### **MINIMUM LICENSE REQUIREMENTS**

Must be licensed to practice as a Registered Nurse and an Advanced Practicing Nurse in the State of Texas.

### **PREFERENCES**

- Public Health experience preferred.
- Strong oral and written communication skills; strong organizational skills. Experience working with diverse populations.
- Bilingual skills preferred (English/Spanish).

### **SELECTION/SKILLS TESTS REQUIRED**

None

### **SAFETY IMPACT POSITION**

☒ Yes ☐ No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

### **SALARY INFORMATION**

### **GENERAL FUNDED POSITIONS**

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range is:

Salary Range - Pay Grade 26

\$1,587 - \$3,016 Biweekly \$41,262 - \$78,416 Annually

### **OPENING DATE**

March 29, 2006

### **CLOSING DATE**

April 11, 2006

### **APPLICATION PROCEDURES**

Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1<sup>st</sup> floor. **Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 794-9142. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.**

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